

AI Tools in Google Workspace

Google Workspace, with its powerful integration of **Gemini**, brings cutting-edge AI capabilities directly into the tools your teams use every day, streamlining workflows and boosting productivity across the board.

Gemini in Core Google Workspace Apps

Gemini is deeply embedded across Google Workspace, acting as an intelligent assistant to help users with a wide range of tasks.

- **Gmail:** Help with writing, summarizing emails, and generating relevant and personalized responses on the go, even on mobile.
- **Docs:** Help with writing/refining, summarizing documents, creating images, and soon, audio versions/overviews.
- **Sheets:** Help with organizing (creating custom plans), analyzing data, and enhancing smart fill for data categorization.
- **Slides:** Help with creating images and removing image backgrounds for presentations.
- **Meet:** Take notes, get summaries (even for latecomers), attend meetings on your behalf, provide translated captions, and enhance studio sound, look, and lighting, including dynamic tiles and face detection.
- **Chat:** Summarize conversations, chat directly with Gemini for content questions, and automatic translation for messages.
- **Drive:** Side panel access to summarize/analyze PDFs and AI classification to protect sensitive files.
- **Vids (New Application):** AI-powered video creation with Google Veo, allows users to create storyboards, drafts with stock videos, and voiceovers directly in Google Vids.



Standalone AI Tools from Google

- **Gemini App:** A conversational AI assistant for deep research, coding assistance, data analysis, and brainstorming complex projects. Acts as a team of AI experts at your fingertips.
- **NotebookLM:** Upload sources (documents, PDFs, etc.) to get instant insights, Q&A, and podcast-like Audio Overviews. Accelerates team knowledge sharing.
- **Gems:** Custom AI agents built with Gemini to handle specialized and repeatable tasks, leveraging context from your Google Drive files.

Google Workspace Flows

This new capability allows companies to build agentic workflows that automate multi-step business processes using AI. Workspace Flows can use custom Gems to research, analyze, and generate content, streamlining critical operations like customer support, policy reviews, and content validation.

Benefits

The integration of Gemini across Google Workspace empowers businesses to:

- **Increase productivity:** Automate mundane tasks, allowing employees to focus on high-value activities.
- **Accelerate decision-making:** Gain faster insights from data and synthesize information quickly.
- **Enhance creativity:** Generate ideas, content, and visuals with AI assistance.
- **Improve collaboration:** Facilitate seamless communication and shared understanding across teams, regardless of location or language.
- **Streamline operations:** Automate complex workflows and reduce manual effort.
- **Boost security:** Leverage AI for automatic classification and protection of sensitive data.

Security and Privacy

Google Workspace's AI features are built with Google's robust privacy commitments and enterprise-grade security. Interactions with Gemini are private to your organization, and existing data protections automatically apply.